

The University of Electro-Communications

Job Openings: Teaching and Research Staff

(TESOL)

1. Title and number of position

Associate professor (full-time), One position

2. Affiliation after the employment

Faculty of Informatics and Engineering, Division of General Education

3. Fields of specialty

TESOL

4. Responsible subjects

English courses: Academic Written English, Academic Spoken English, English Seminar, Academic English for the 2nd Year, Advanced English courses, Graduate School Technical English (11 courses in total across spring and fall semester)

5. Eligibility for application

1) Applicants must apply for “Leading Initiative for Excellent Young Researcher (LEADER)” program.

http://www.mext.go.jp/a_menu/jinzai/takuetsu/index.htm

<https://www.jsps.go.jp/j-le/index.html>

2) Applicants should be below 35 years of age as of April 1, 2019. (The age requirement is set for this job opening because the successful applicant will be employed by “Leading Initiative for Excellent Young Researcher (LEADER)” program supported by Ministry of Education, Culture, Sports, Science and Technology. In addition, it falls under Ordinance for Employment Measures Act, Article 1-3, Clause 1, Item 3-(c).)

3). Applicants must hold a doctorate degree by the date of employment and must be advanced in research in the above fields.

4). Applicants must be capable of conducting creative research independently.

5). Applicants are expected to have Japanese ability sufficient for administrative duties.

6. Term of employment

Permanent full-time (until the mandatory retirement age)

7. Salary, research fund, etc.

1) Salary

Annual Salary System (Based on rules of the University of

Electro-Communications)

2) Research fund

In addition to the regular research fund allocated to faculty members according to the university rule, the research fund based on LEADER program guideline will be granted to the successful applicant if he/she will be selected as the candidate of LEADER Program.

8. Start of employment

October 1, 2018 (or later at the earliest possible date)

9. Documents for Submission

Applicants must apply to become a candidate of LEADER program through the electronic application system run by Japan Society for the Promotion of Science (JSPS) between March 26th, 2018 (Mon) and April 26th, 2018 (Thu) by 17:00. In addition, all required documents listed below should be sent to our address stated in Section 13 by June 8, 2018 (Fri).

UEC requests every applicant to make an “advance notice” (Negotiation between UEC and each applicant before selected as a candidate of LEADER program) to us. However, once we have received the application documents, we will consider the advance notice has been made.

1). Application form: (photo, resume, list of research achievements)

Please download and fill in the application form.

http://www.uec.ac.jp/about/advertisement/pdf/oubo_sinseisyo_e.pdf (PDF file)

http://www.uec.ac.jp/about/advertisement/date/oubo_sinseisyo_e.doc (MS-word file)

2). Maximum of five peer-reviewed papers (books, book chapters, and journal articles) (duplicates are acceptable)

3). Outline of research achievements: up to 2 pages of A4 sheet

4). Outline of research plan in UEC: up to 2 pages of A4 sheet

5). Teaching experience and your goals in education: up to 2 pages of A4 sheet

6) The names, affiliations, contacts (including e-mail address) and relation of three references. At least one from Japan and one from outside Japan.

7) 2018 LEADER program Application Form (Form 1, including Form 1 Attachment)

8) 2018 LEADER program Research Proposal (Form 2)

9) PDF documents 1)~8), save on a CD-ROM or USB, and send together with the application documents. The CD-ROM or USB will not be returned.

* Please also submit documents 7)~8) which you make to apply for a candidate of LEADER Program.

10. Selection Procedure

If you pass the screening of application documents, you will be requested to come to the University of Electro-Communications for an interview. Please note that transportation and/or any lodging for the interview will be at your own expense.

11. Application Deadline

Application documents must arrive by 17:00 June 8, 2018 Japan Standard Time

12. Contact

Professor Hiroaki Oku, Graduate School of Informatics and Engineering, Division of General Education (English), The University of Electro-Communications
Phone: 042-443-5528 E-Mail: eigojinji@bunka.uec.ac.jp

13. Instructions for Submission

Application documents must be sent to the following address by postal mail.

Professor Hiroaki Oku
The University of Electro-Communications
1-5-1 Chofugaoka, Chofu City, Tokyo 182-8585 Japan

(Please write “Application documents for faculty position in the field of English Education” on the envelope in red ink, and it should be sent by Simplified Registered Mail. Also, please notify the contact personnel as shown in section 12 by e-mail that you have sent the application documents to us.)

14. Others

- All faculty members of UEC belong to the Academic Institute, through which individual faculty members are assigned to specific departments or centers.
- Under the principle of The Basic Law for a Gender-Equal Society, UEC is aiming to increase the number of female faculty members through an effort to provide working environment that is friendly to female employees, such as Work-Life Balance Support and Support for Research Career Advancement. Female candidates are strongly encouraged to apply. For more information please refer to the following URL:

<http://www.ge.uec.ac.jp/>