

The University of Electro-Communications

Job Openings: Associate Professor

(Chemistry)

RECRUITMENT DETAILS

1. Title and number of position

Associate professor (full time), One position

2. Affiliation after the employment

Division of Natural Science (Chemistry)

Department of General Education

Department of Engineering Science (concurrent post)

Graduate School of Informatics and Engineering

3. Fields of specialty Chemistry

4. Job Description

You will be responsible for the following duties at our university:

1) Educational Duties

- Teaching courses related to basic chemistry for undergraduate students
Examples of courses: Principles of Chemistry, Chemistry Laboratory, Materials Chemistry, Chemistry and Energy, Chemical Bonding and Structure (Evening Course), Chemistry Laboratory (Evening Course), etc.
- Planning and managing educational programs and courses mentioned above

For information on basic chemistry courses in the general education curriculum, please see the 2025 Academic Year Handbook.

<https://kyoumu.office.uec.ac.jp/youran/youran2025-gakuiki.pdf>

p.193 Practical Education Courses: Introductory Courses for First-Year Students [Basic Science Experiments]

p.201 Basic Science and Mathematics Courses [Basic Science-Related Courses]

Please also see Chapter 1, Diploma Policy and Curriculum Policy.

Please also refer to the syllabuses of courses mentioned above.

<https://kyoumu.office.uec.ac.jp/syllabus/>

- Teaching and supervising undergraduate and graduate students (including bachelor's,

master's, and doctoral theses)

- Teaching courses in the Fundamental Science and Engineering (Undergraduate School) and the Department of Engineering Science (Graduate School).
- Other educational duties

2) Research Duties

- Participating in individual and organizational research activities
- Presenting research results (publishing papers, presenting at conferences, etc.)
- Securing and managing research funds
- Other research-related duties

3) Entrance Examination Duties

4) University Administration Duties

- Participating in faculty meetings and various committees
- Other duties related to university administration

5) Social Contribution Duties

- Engaging in activities that connect with the community and society (public lectures, seminars, industry-academia collaboration, etc.)
- Participating in academic exchange and collaboration activities both domestically and internationally
- Other duties related to the university's social contribution

(Scope of Changes)

You may be assigned to different positions, hold concurrent posts, be seconded, have cross-appointments, or be transferred.

(Note: Transfers will not be made without the consent of the individual staff member. For details, refer to Article 15 of the Employment Regulations of the National University Corporation, the University of Electro-Communications.)

5. Eligibility for application

- 1) Must hold a doctoral degree or equivalent qualifications with significant achievements in the relevant field, and have the ability to conduct original research independently in the specialized field mentioned above.
- 2) Highly motivated to plan and manage basic chemistry courses in general education, as well as entrance examination-related duties. It is preferable that applicants have experience in undergraduate education.
- 3) Ability to teach and instruct students in Japanese.

4) The field of specialization can be either experimental or theoretical.

6. Start of employment

October 1, 2026 (or as soon as possible thereafter)

7. Term of employment and Employment status

1) Term of Employment: No term limit (mandatory retirement)

2) Employment Type: Full-time staff (educational research staff)

3) Place of Work: The University of Electro-Communications, 1-5-1 Chofugaoka, Chofu, Tokyo

(Range of Changes): Within the same campus

4) Working Hours: The basic working hours are from 8:30 to 17:15 (including a 1-hour break). Under the discretionary labor system for professional work, it is left to the worker to decide (deemed to have worked 7 hours and 45 minutes a day).

5) Holidays: Saturdays, Sundays, public holidays, year-end and New Year holidays, and days designated by the university. However, at our university, there may be cases where you are required to teach courses in the Advanced Engineering Basic Program (Evening Course) on weekday evenings or Saturdays. If you are assigned to teach on Saturdays, your weekly day off will be adjusted accordingly. Additionally, due to the need to secure the required number of class days, national holidays may be designated as working days.

6) Leave, etc.: Annual paid leave and special leave systems are available. There are also systems for childcare leave and nursing care leave.

7) Applicable Insurance: Health insurance and pension (enrollment in the Ministry of Education, Culture, Sports, Science and Technology Mutual Aid Association), employment insurance, and workers' compensation insurance.

8) Other: Measures are in place to prevent passive smoking indoors.

8. Salary and Research Funds.

1) Annual salary system (based on the University of Electro-Communications annual salary system regulations)

Estimated annual income: 7,000,000 yen or more

*The basic salary (basic annual salary + performance annual salary) excludes various allowances.

*The actual salary amount will be determined based on academic background and experience.

2) Research Funds: The designated research expenses for associate professors will be paid.

HOW TO APPLY

9. Submission of application documents

Please submit your application documents using the "JREC-IN Portal Web Application" function as a general rule.

<https://jrecin.jst.go.jp/seek/SeekJorDetail?id=D126021203>

Additionally, please notify the contact person below by email that you have sent the documents.

*If you are unable to apply using the "JREC-IN Portal Web Application" function, we also accept applications by mail. If you wish to apply by mail, please enclose a hard copy of your application documents and an electronic medium (USB memory stick, CD-R, DVD-R, etc.) containing electronic files of all application documents, and send them to the address below. Please note that application documents and electronic media will not be returned after the selection process is completed, and they will not be used for any purpose other than this selection.

(Mailing Address) 1-5-1 Chofugaoka, Chofu, Tokyo 182-8585, The University of Electro-Communications, Graduate School of Informatics and Engineering
Department of General Education (Chemistry), Prof. Masahiro Kako

*Please write "Application Documents for General Education (Chemistry) Faculty Position Enclosed" in red on the front of the envelope and send it by registered mail. Additionally, please notify the contact person below by email that you have sent the documents.

10. Documents for submission

1) Application documents (photo attached, CV, list of research achievements)

*Please download and fill out the application form.

(PDF)https://www.uec.ac.jp/about/basicinfo/jobs/pdf/oubo_sinseisyo_2.pdf

(Word)https://www.uec.ac.jp/about/basicinfo/jobs/data/oubo_sinseisyo_2.docx

2) Reprints or copies of major publications and papers (3 papers)

3) Outline of research achievements and Research plan (within 2 pages of A4 paper. Clearly indicate the relevance to the specialized field.)

4) Teaching experience and aspirations for education (within 2 pages of A4 paper. Please specify any undergraduate teaching experience. Please mention how you will contribute to the general education of our university.)

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5) Information on references

*Please provide the names, affiliations, contact addresses (including email addresses), and relationship to the applicant for three referees, including one domestic and one international.

*Please prepare application documents 1) to 5) listed above as PDF files for electronic data.

Please make sure to combine 3) to 5) into one PDF File.

11. Application Deadline

Deadline for receipt: Wednesday, May 20, 2026 (Japan Standard Time)

12. Selection Procedure

Applicants who pass the document screening will be interviewed.

Travel and accommodation expenses for the interview will be borne by the applicant.

For those residing abroad, online interviews are possible, so please consult the contact person below.

OTHERS

13. Contact Information

The University of Electro-Communications, Graduate School of Informatics and Engineering, Department of General Education (Chemistry), Prof. Masahiro Kako

Phone: +81 42 443 5570 E-mail: m.kako@uec.ac.jp

14. Others

• All faculty members of UEC belong to the Academic Institute and are assigned to their respective departments and graduate schools.

• Based on the goals set out in the Integrated Innovation Strategy (to increase the number of full-time university faculty members under the age of 40 by 10% and to aim for the proportion of faculty members under the age of 40 to be over 30% nationwide in the future),

our university is actively promoting the recruitment of young researchers to promote their development and active participation.

<https://www8.cao.go.jp/cstp/tougosenryaku/index.html>

• Our university actively promotes gender equality and strives to create a work environment in which women can work comfortably, such as through initiatives that take into account work-life balance and support for research career development. For more information, please visit the University of Electro-Communications Gender Equality and Diversity Strategy Office website at the URL below.

<http://www.ge.uec.ac.jp/en/>.

• At our university, we conduct security export control checks based on the "Foreign Exchange and Foreign Trade Act (FEFTA)" during the hiring process. If you have an employment contract with a foreign government or foreign corporation, or if you receive significant financial benefits from a foreign government, the sharing of certain technologies may be restricted under FEFTA. As a result, it may become difficult to fulfill your duties as a faculty member at our university. Consequently, you will be required to submit the "Self-Declaration Form for Specific Category Eligibility." We will contact those who are applicable at a later date. Additionally, you will be required to submit a "Pledge" at the time of hiring.